eAuction

For

Bidders for usage

Of eProcurement Solutions

From

Nextenders (India) Pvt. Ltd.

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1. What the Manual is about

The manual is for user who is willing to work on Nextender's e-Procurement application as eAuction bidder. This manual informs the users about the process involved

Last Updated On	14/12/2017
Language	English
Applicable URL	https://Maharashtra.nextprocure.in

2. Search e-Auctions

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To search Limited e-Auctions, you need to login with the user id & password and digital certificate. on the concerned portal e.g.

https://demo.maharashtra.nextprocure.in

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After the login click on, Auction button. You will find all the auctions (Limited: in case you are invited for them & Open). In an open auction any interested bidder can participate. However, to participate in limited auction, the bidder will get eMail alert on his registered email ID with the auction details.

3. Participating in e-Auction



After clicking on Auction tab, you will get the auctions with preview option (if the department has given the same). Through the preview, you can pay the Service Provider Fees, Cost & EMD of e-Auction document, well in advance.

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To pay the Service Provider Fees, first you need to select the GST no. (If having multiple units) with which, you wish to make the payment, online. In case you do not have GST No you can directly make the service provider payment.

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Then, select auction items for which you wish to bid by ticking the box. After that click on Make Payment. You will not be able to add items once the service provider payment is made.

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Upon clicking Make Payment, the above window will appear. Select the required payment mode & proceed for the payment.

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From this window, you can get the receipt towards Service Provider Payment. For this, click on Service Fee Invoice from the Dashboard. Click on the red colored arrow to proceed for next.

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In case of limited e-Auction, the bidder will get eMail alert on his registered email ID with the auction details. In case the auction details in the email contains alias name, you must have to provide the alias name received by you over the email.

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Once all the payments done successfully, system will take you to live auction page as, shown above. The option available to you place bid will be as per rules of auction. Now, can start bidding for the required item/s, as shown in above screen shots.

4. Closing Of e-Auction

Closing takes place automatically or at the instance of the initiator as per business rules governing the auction.